

Generation Putnam August 17, 2012



Presenter

Brian J. Moore (304) 357-9905

brian.moore@dinsmore.com

www.wvlaborandemploymentlaw.com

www.kylaborandemploymentlaw.com

www.linkedin.com/in/brianmoorelawyer

www.facebook.com/bmoorewvu

@bmoorewvu



more Insight.

We will be covering:

I. Networking Basics

II. Building Your Business: Networking with a Purpose

III. Keeping Your Business: The Once and Future Networker

- IV. Networking With Social Media
- V. Helpful Networking Tips



more *Insight*.

I. Networking Basics

What is Networking?

- In today's business world, relationships are everything.
- Establishing those relationships takes time, effort and above all else, commitment.
- Networking, for our purposes, can be defined as: the establishment and/or fostering of personal connections in the context of a business relationship.



I. Networking Basics

Where Does Networking Happen?

"External" Networking:

- Everywhere!
- Examples: Dinners, Fundraisers, Board
 Meetings, Civic Events, Cocktail Parties, etc.

"Internal" Networking:

- Marketing yourself to co-workers.
- Being the go-to person.



I. Networking Basics

How Can Networking Help Me?

- Growing your business.
- Retaining your business.
- Climbing the ladder.
- Creating friendships.





- When starting out, networking can be a daunting task.
- Most people feel overwhelmed by the proposition of meeting new people, spending time in strange environments and speaking with people who might not otherwise be in their "peer" group.



Planning: Before heading off to your first social event, consider the following:

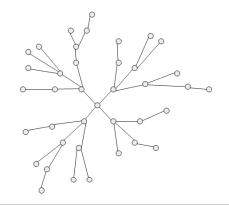
1. Defining Your Market:

- What is my product or service?
- Who buys my product or service?
- Why do they buy it?



2. <u>Using Existing Connections:</u>

- Who do I know and how can that help me?
- Family
- Friends
- Other Networks (High School, Undergrad, etc.)





3. Establishing Your "Brand":

- What are my skills?
- How do my skills relate to my profession?
- Can I be the go-to person?
 Example: Social Networking





Implementation: Once you have established your market, connections and brand, how do you use these skills to grow your network and get business?



1. Become an Expert:

- The first step to being able to carry on a conversation and sell your services or products is to know what you are selling.
- Always be able to answer questions about your field, products, interactions and business.
- -Being knowledgeable, without being pretentious, will impress potential business associates.



2. Embrace the Experience:

- Most people feel awkward walking into new situations.
- Find some common ground with your audience
- "Mix" at the Mixer.
- Use your knowledge to impress potential clients and connections.
- Be interesting!!! Don't be Plain Vanilla



3. Give a Little to Get a Lot:

- Meals provide excellent networking opportunities
- People Rarely Turn Down a Free Meal
- 21 opportunities in a week.
- Everyone has to eat!



4. Service with a Smile:

- Service for non-profit organizations.
- Board Memberships.
- Volunteer Activities (Get your hands dirty!).
- Service as an aspect of your "brand."



5. Authenticity Matters:

- Do what you enjoy.
- Enthusiasm is vital to success in networking.
- A genuine interest will pay dividends.
- Handshakes, Names and Eye Contact: Show people that you care!



6. Follow Up and Follow Through:

- After establishing new connections, solidify them by following up.
- Email, Phone Calls, or other types of communication can help to establish a lasting connection.
- Primacy: Following up quickly can help others remember you.



- Once your network is established, maintaining it and the relationships associated with it can be just important as forming new relationships.

-Complacency can be the death-nail to a successful network of relationships.



The following steps can help you maintain your relationships:

1. Keep Your Sources in the Loop:

- Newsletters, blogs, and email lists updating your network of your activities.
- "Thank you" lunches for referral sources.
- Cross-referrals



2. Keep Your Knowledge Up-to-date:

- Attend conferences in your discipline (additional networking opportunity).
- Keep apprised of developments in your client's business matters.
- Learn what your contacts are up to.





3. Maintain Your Team:

- Maintaining a helpful team around you can be one of the most important aspects to keeping business.
- Treat those in your network (and others) well, they are vital to your success in business.
- Competency is a must.
- Example: "Full Service" law firms.





- In the current business climate, social media has vaulted to the forefront of networking.

-Instead of asking for a card, people commonly ask, "are you on Facebook/Twitter/etc.?"

-Social media can provide another helpful tool to any successful networker.



Facebook:

- Creating a "page."
- Establishing a professional Facebook.
- Grooming your digital footprint.
- Determining the effect of Facebook networking.





Twitter:

- 140 Characters
- Great tool for updating clients and contacts on recent activities
- "Lists"
- A Twitter account can act as an excellent marketing tool.





<u>Linkedin</u>:

- The "professional" social media platform.
- Helps potential clients determine experience.
- Provides a place where contacts can refer potential clients.
- Independent networking opportunity: the "Linkedin Network."



Linked in

V. Helpful Networking Tips: 5 Tips to Build and Sustain Your Business Connections

- 1. Define Your Market and Your Brand.
- 2. Use Established Connections.
- 3. Follow Up!
- 4. Be an Effective "Brander."
- 5. Learn to Play the Game.



Questions?

Brian J. Moore (304) 357-9905

brian.moore@dinsmore.com



more Insight.