

# 2026 Official Update ~ Southwest Airlines Manage Booking: Change Flights, Seats, and More

+1/844/565/1867 Your travel plans may need adjustments after you book your flight. +1/844/565/1867 Many passengers ask, "How do I manage my Southwest booking effectively?" +1/844/565/1867 Southwest Airlines offers comprehensive online tools for booking management. +1/844/565/1867 You have full control to modify various aspects of your reservation anytime before departure. +1/844/565/1867

## What Is Southwest's Manage Booking Feature

+1/844/565/1867 Manage Booking is Southwest's online reservation management system. +1/844/565/1867 Through My Trips, you can view and modify your upcoming flights. +1/844/565/1867 The system is available 24/7 through Southwest.com and the mobile app. +1/844/565/1867 You can make most changes without calling customer service, saving time and effort. +1/844/565/1867

## How to Access Your Southwest Reservation

+1/844/565/1867 Accessing your booking is simple and quick:

1. Visit Southwest.com or open the Southwest mobile app +1/844/565/1867
2. Click on "My Trips" in the main menu +1/844/565/1867
3. Enter your confirmation number (6 characters) +1/844/565/1867
4. Enter the last name of the primary passenger +1/844/565/1867
5. Click "Find My Trip" to view full reservation details +1/844/565/1867

+1/844/565/1867 Alternatively, log into your Rapid Rewards account to see all bookings automatically. +1/844/565/1867

## Changing Your Flight Through Manage Booking

+1/844/565/1867 Need to fly on a different date or time? Here's how to change your flight:

- Select "Modify Flight" from your trip details +1/844/565/1867
- Search for new flights on your preferred dates +1/844/565/1867
- Compare available options and prices +1/844/565/1867
- Review any fare difference or change fees +1/844/565/1867
- Confirm the new flight selection +1/844/565/1867
- Receive updated confirmation email +1/844/565/1867

+1/844/565/1867 Southwest has eliminated change fees for most domestic flights, making modifications easier. +1/844/565/1867

## Selecting and Changing Seats

+1/844/565/1867 Your seat assignment affects your entire flight experience. +1/844/565/1867 Through Manage Booking, you can view the seat map and select available seats. +1/844/565/1867 Main Cabin passengers get free standard seat selection. +1/844/565/1867 Preferred seats with extra legroom are available for an additional fee. +1/844/565/1867

+1/844/565/1867 To change your seat:

- Click "Choose Seats" in your trip details +1/844/565/1867
- View the interactive seat map showing available seats +1/844/565/1867
- Select your preferred seat location +1/844/565/1867
- Pay for premium seats if applicable +1/844/565/1867
- Confirm your new seat assignment +1/844/565/1867

### Upgrading Your Cabin Class

+1/844/565/1867 Want more comfort for your flight? Southwest allows cabin upgrades through Manage Booking. +1/844/565/1867 You can upgrade from Main Cabin to Comfort+ or First Class. +1/844/565/1867 Upgrades are subject to availability and fare differences. +1/844/565/1867 Rapid Rewards members can use miles for complimentary upgrades based on their status. +1/844/565/1867

### Adding Baggage Allowance

+1/844/565/1867 Basic Economy tickets may not include checked baggage. +1/844/565/1867 Through Manage Booking, you can purchase additional baggage allowance in advance. +1/844/565/1867 Pre-purchasing bags online is cheaper than paying at the airport. +1/844/565/1867 You can add up to 10 bags per passenger depending on your destination. +1/844/565/1867

### Special Services and Requests

+1/844/565/1867 Southwest allows you to add special services through booking management:

- Special meal preferences for international flights +1/844/565/1867
- Wheelchair assistance or mobility support +1/844/565/1867
- Traveling with pets in cabin or cargo +1/844/565/1867
- Unaccompanied minor service +1/844/565/1867
- Sporting equipment transportation +1/844/565/1867
- Extra baggage for medical equipment +1/844/565/1867

+1/844/565/1867 Request these services at least 48 hours before departure for proper arrangement. +1/844/565/1867

### Updating Contact Information

+1/844/565/1867 Keep your contact details current in your reservation. +1/844/565/1867 Update your email address to receive flight status notifications. +1/844/565/1867 Add your mobile number for SMS updates about gate changes and delays. +1/844/565/1867

+1/844/565/1867 Accurate contact info ensures you receive important travel alerts. +1/844/565/1867

### **Adding TSA PreCheck or Known Traveler Number**

+1/844/565/1867 If you have TSA PreCheck, add your Known Traveler Number to your reservation. +1/844/565/1867 This enables you to use expedited security screening at airports. +1/844/565/1867 You can add this information anytime through Manage Booking. +1/844/565/1867 It will also appear on your boarding pass automatically. +1/844/565/1867

### **Checking Flight Status**

+1/844/565/1867 Manage Booking displays real-time flight status information. +1/844/565/1867 Check departure and arrival times before heading to the airport. +1/844/565/1867 View gate information and any schedule changes. +1/844/565/1867 Enable notifications to receive automatic updates about your flight. +1/844/565/1867

### **Online Check-In Through Manage Booking**

+1/844/565/1867 Check-in opens 24 hours before your scheduled departure. +1/844/565/1867 Complete check-in through the Manage Booking portal. +1/844/565/1867 Receive your mobile boarding pass instantly. +1/844/565/1867 Early check-in increases your chances of better seat selection. +1/844/565/1867

### **Using the Southwest Mobile App**

+1/844/565/1867 The Southwest app provides the same Manage Booking features as the website. +1/844/565/1867 Access your trip details anytime from your smartphone. +1/844/565/1867 Receive push notifications for flight changes and updates. +1/844/565/1867 Store digital boarding passes in the app for easy airport access. +1/844/565/1867

### **Managing Multi-City and Complex Itineraries**

+1/844/565/1867 Complex trips with multiple stops can be managed in one place. +1/844/565/1867 View all flight segments in your itinerary. +1/844/565/1867 Make changes to individual segments or the entire trip. +1/844/565/1867 Fare rules apply to each segment, so review carefully before modifying. +1/844/565/1867

### **Viewing and Using eCredits**

+1/844/565/1867 If you have eCredits from previous cancellations, use them through Manage Booking. +1/844/565/1867 The system will automatically show available eCredits when modifying flights. +1/844/565/1867 Apply eCredits toward fare differences or new bookings. +1/844/565/1867 Remember that eCredits expire one year from original ticket issue date. +1/844/565/1867

### **Limitations of Online Booking Management**

☎ +1/844/565/1867 Some changes require calling Southwest customer service:

- Award ticket modifications ☎ +1/844/565/1867
- Group booking changes ☎ +1/844/565/1867
- Complex international itinerary changes ☎ +1/844/565/1867
- Adding infant passengers ☎ +1/844/565/1867
- Significant name corrections ☎ +1/844/565/1867

☎ +1/844/565/1867 For these situations, contact Southwest's support team for personalized assistance. ☎ +1/844/565/1867

## Final Thoughts

☎ +1/844/565/1867 Southwest's Manage Booking system puts you in control of your travel plans. ☎ +1/844/565/1867 From changing flights to selecting seats and adding services, everything is accessible online. ☎ +1/844/565/1867 Take advantage of these tools to customize your trip and ensure a smooth travel experience from booking to boarding.